

**NEW HAMPSHIRE DEPARTMENT OF SAFETY  
DIVISION OF STATE POLICE  
Central Repository for Criminal Records  
10 Hazen Drive, Concord, NH 03305**

**CRIMINAL RECORDS RELEASE AUTHORIZATION**

**SECTION I**

**PLEASE TYPE OR PRINT CLEARLY. ALL INFORMATION IN THIS SECTION MUST BE COMPLETED.**

NAME

\_\_\_\_\_ LAST (MAIDEN) FIRST MI

ADDRESS \_\_\_\_\_ STREET CITY STATE ZIP CODE

DATE OF BIRTH \_\_\_\_\_ HAIR COLOR \_\_\_\_\_ EYE COLOR \_\_\_\_\_

DRIVER LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_

By signing below you are certifying that you are the individual listed above and that the information provided is true.

YOUR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Signature under penalty of unsworn falsification pursuant to RSA 641:3.

**SECTION II**

**YOUR RECORD IS TO BE MAILED OR RECEIVED BY SOMEONE OTHER THAN YOURSELF, THEREFORE,  
ALL OF SECTION II MUST BE COMPLETED**

I hereby authorize the release of my criminal conviction(s) including non-disqualifying convictions, if any, to:

NH Division for Children, Youth, and Families  
Community Based Services Certification, 129 Pleasant Street, Concord, NH 03301

**AND**

NH Conference United Church of Christ/Horton Center – Pine Mountain

YOUR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NOTARY'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_/NH DCYF DATE \_\_\_\_\_  
SIGNATURE OF COMMUNITY BASED SERVICES CERTIFICATION SPECIALIST

\_\_\_\_\_  
SIGNATURE OF CAMP OR RECREATIONAL PERSONNEL AUTHORIZED TO RECEIVE INFORMATION OBTAINED  
(Recreation/Camp Director or other authorized personnel signature must be entered. *Please include job title.*)

A check payable to **State of NH, Department of Safety** in the amount of \$7.50 per authorization must accompany this form. If more than one form is submitted by a recreation/camp agency, one check covering all forms may be submitted (for example, 10 forms submitted x \$7.50 = \$75.00. One check for \$75.00 may be submitted.)

**IMPROPERLY COMPLETED FORMS CANNOT BE PROCESSED.  
PLEASE REVIEW THIS FORM CAREFULLY BEFORE SUBMITTING.**